



**Ronald McDonald
House Charities®**
Eastern Iowa & Western Illinois

Board of Directors Application

Name Emily Spellman [] Ms. [x]Mrs. [] Mr. [] Other

Home Address 1920 Hannah Jo Ct Iowa City, IA 52240 Phone 319-541-2063

Employer UIHC Title Associate Nursing Director, Neonatal Services

Business Address 200 Hawkins Drive Iowa City, IA 52240 Phone 319-356-3870

Contacted by Shannon Greene

School(s) or College(s) attended

Name/location	Major/Degree	Dates
<u>University of Iowa</u>	<u>Bachelor of Science in Nursing</u>	<u>1993-1997</u>
<u>University of Iowa</u>	<u>Master of Science in Nursing</u>	<u>2011-2013</u>
<u>Aspen University, Phoenix, AZ</u>	<u>Doctor of Nursing Practice</u>	<u>2021-present (complete 1/24)</u>

Employment (most recent first)

Organization	Location	Position	Dates
<u>UIHC (NICU)</u>	<u>Iowa City, IA</u>	<u>Assoc Director</u>	<u>2019-present</u>
		<u>Nursing Practice Leader</u>	<u>2015-2019</u>
		<u>Interim Nurse Manager</u>	<u>2014-2015</u>
		<u>Assistant Nurse Manager</u>	<u>2012-2014</u>
		<u>Staff Nurse</u>	<u>1997-2012</u>

Volunteer Experience (most recent first)

Organization	Location	Position	Dates
<u>Kohawk Aquatics Swim Club</u>	<u>Cedar Rapids, IA</u>	<u>Volunteer</u>	<u>2021-present</u>
<u>UI DeGowin Blood Bank</u>	<u>Iowa City, IA</u>	<u>Regular blood donor</u>	<u>2016-present</u>
<u>Iowa City Eels Swim Club</u>	<u>Iowa City, IA</u>	<u>Volunteer/Hospitality Chair</u>	<u>2007-2019</u>
<u>Lucas Elementary School</u>	<u>Iowa City, IA</u>	<u>Volunteer</u>	<u>2006-2012</u>



**Ronald McDonald
House Charities®**
Eastern Iowa & Western Illinois

Club/Organization Experience (most recent first)

Organization	Location	Position	Dates
<u>Iowa Association of Neonatal Nurses</u>		<u>Board President</u>	<u>2021-2023</u>
<u>National Association of Neonatal Nurses</u>		<u>Member</u>	<u>2008-present</u>
<u>Sigma Theta Tau International, Gamma Chapter</u>		<u>Member</u>	<u>2012-present</u>
<u>Iowa Organization for Nursing Leadership</u>		<u>Member</u>	<u>2019-present</u>
<u>American Organization for Nursing Leadership</u>		<u>Member</u>	<u>2019-present</u>
<u>UI Stead Family Children’s Family Advisory Council</u>		<u>Member</u>	<u>2013-2018</u>

Areas of Expertise, skill, experience, or interest

Place an X next to those in which you have interest.

Circle the X if you have previous experience

- | | | |
|--|---|---|
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Financial Management | <input checked="" type="checkbox"/> Marketing/communication |
| <input checked="" type="checkbox"/> Advocacy | <input type="checkbox"/> Fund Development | <input type="checkbox"/> Program Development |
| <input type="checkbox"/> Benefits (employee) | <input checked="" type="checkbox"/> Human Resources | <input type="checkbox"/> Public Speaking |
| <input checked="" type="checkbox"/> Event planning | <input type="checkbox"/> Legacy Planning | <input type="checkbox"/> Strategic Planning |
| <input type="checkbox"/> Facility Management | <input type="checkbox"/> Legal | <input type="checkbox"/> other _____ |

How do you see yourself contributing to Ronald McDonald House Charities of Eastern Iowa and Western Illinois?

I would relish this opportunity to serve others as a member of the board of the Ronald McDonald House. I bring years of direct healthcare and leadership experience. I interact directly with the families who are served by the Ronald McDonald House as part of my position in the NICU. The value and support that this organization brings to families of hospitalized children cannot be understated. I have experience leading others, managing and overseeing large operational budgets, working on effective teams, interacting with the public, and presenting an image of positivity and goodwill.

Please provide two professional references:

Name	Position	Relationship	Phone Number
<u>Tami Pollari</u>	<u>Director, UIHC</u>	<u>Colleague</u>	<u>319-353-7870</u>
<u>Janine Petitgout</u>	<u>Director, UIHC</u>	<u>Colleague</u>	<u>319-384-5928</u>

Please return this form, along with a copy of your most recent résumé, to :

Shannon Greene, Chief Executive Officer sgreene@rmhc-eiwi.org
730 Hawkins Drive, Iowa City, Iowa 52246





**Ronald McDonald
House Charities®**
Eastern Iowa & Western Illinois

Board of Directors Application

Name Jennifer Erdahl Ms. Mrs. Mr. Other

Home Address 1341 Langenberg Ave, Iowa City, IA Phone 641-330-5023

Employer University of Iowa Stead Family Children's Hospital (UI SFCH)

Title Interim Associate Director, Acute Care Pediatrics

Business Address 200 Hawkins Drive, Iowa City, IA Phone 319-356-8994

Contacted by Shannon Greene

School(s) or College(s) attended

Name/location	Major/Degree	Dates
<u>Capella University</u>	<u>Master of Science: Nursing</u>	<u>4/2018-12/2019</u>
<u>University of Iowa</u>	<u>Bachelor of Science: Nursing</u>	<u>8/2000-5/2005</u>

Employment (most recent first)

Organization	Location	Position	Dates
<u>UI SFCH</u>	<u>Pediatric Intensive Care Unit</u>	<u>Nurse Manager</u>	<u>1/2018-present</u>
<u>UI SFCH</u>	<u>Pediatric Intensive Care Unit</u>	<u>Assistant Nurse Manager</u>	<u>4/2011-1/2018</u>
<u>UI SFCH</u>	<u>Pediatric Intensive Care Unit</u>	<u>Staff Nurse</u>	<u>8/2005-4/2011</u>

Volunteer Experience (most recent first)

Organization	Location	Position	Dates
<u>Iowa Soccer Club</u>	<u>Iowa City, IA</u>	<u>Parent Team Manager</u>	<u>7/2019-present</u>
<u>Ronald McDonald House</u>	<u>Iowa City, IA</u>	<u>Volunteer</u>	<u>1/2002-5/2002</u>
<u>UIHC</u>	<u>Burn Unit 8JC</u>	<u>Volunteer</u>	<u>8/2001-12/2001</u>

Club/Organization Experience (most recent first)

Organization	Location	Position	Dates
<u>RMHC-EIWI</u>	<u>Iowa City, IA</u>	<u>Programs & Services Committee</u>	<u>10/2022-present</u>
<u>UI Dance Marathon</u>	<u>Iowa City, IA</u>	<u>Family Relations Chair</u>	<u>4/2003-3/2005</u>



**Ronald McDonald
House Charities®**
Eastern Iowa & Western Illinois

UI Dance Marathon Iowa City, IA Business Committee 4/2002-3/2003

Areas of Expertise, skill, experience, or interest

Place an X next to those in which you have interest.

Circle the X if you have previous experience

- Accounting Financial Management Marketing/communication
- Advocacy Fund Development Program Development
- Benefits (employee) Human Recourses Public Speaking
- Event planning Legacy Planning Strategic Planning
- Facility Management Legal other _____

How do you see yourself contributing to Ronald McDonald House Charities of Eastern Iowa and Western Illinois?

I am fortunate to have the perspective of caring for the patients and families in one of the hospitals that the RMHC-EIWI supports. Within UI SFCH we recommend, encourage, and guide families of our patients towards utilization of the services RMHC-EIWI offer. I am a strong advocate for patient and family centered care within the hospital setting and have worked over the years to create an environment within the patient care unit that supports family presence. The addition of the Ronald McDonald Family Room has been an integral step to providing families amenities and space to be present with their children receiving care while also giving them the support to care for themselves. As a caregiver, your focus, energy, and attention all go towards the child in need. The caregiver needs the space and permission to receive care themselves so they can be at their best for the child/patient. I believe my experience and knowledge in caring for these families within the hospital can provide valuable information and guidance in continued areas of need that RMHC-EIWI can work towards supporting.

Please provide two professional references:

Name	Position	Relationship	Phone Number
Jackie Nelson	Interim Director of Nursing, UI SFCH	Supervisor	319-356-4902
Tami Pollari	Director for Patient & Family Care Services, UI SFCH	Co-worker	319-353-7870

Please return this form, along with a copy of your most recent résumé, to :



Shannon Greene, Chief Executive Officer sgreene@rmhc-eiwi.org

730 Hawkins Drive, Iowa City, Iowa 52246



JENNIFER ERDAHL

1341 Langenberg Ave, Iowa City, IA 52240

641-330-5023

jennifer-erdahl@uiowa.edu

EXPERIENCE

UNIVERSITY OF IOWA STEAD FAMILY CHILDREN'S HOSPITAL

Iowa City, IA

Interim Associate Director, Acute Care Pediatrics

07/2022 to Current

- Administrative oversight for PICU, L9 and L10 pediatric medical/surgical inpatient units, and Children's and Women's Services inpatient vascular access and phlebotomy teams.
- Support management of daily operations across the division including patient movement and staffing.
- Hire, develop, manage, and mentor the performance of divisional nursing leaders such as nurse manager, assistant nurse manager and clinical practice leaders.
- Assist Director in the development of the divisional budget by providing recommendations.
- Monitor monthly budget reports and work with nurse leaders from each team to enhance efficiency and meet target goals.
- Collaborate with divisional and departmental nursing and medical directors to advocate for process improvements and program development.
- Evaluate patient satisfaction and staff engagement and facilitate development of strategies to enhance the patient, family, and staff experience.

UNIVERSITY OF IOWA STEAD FAMILY CHILDREN'S HOSPITAL

Iowa City, IA

Nurse Manager, Pediatric Intensive Care Unit/Pediatric Cardiac Intensive Care Unit

01/2018 to Current

- Manage the daily operations on the unit.
- Hire, develop, and manage the performance of staff members.
- Assist Associate Director in the development of the unit budget by providing recommendations.
- Monitor monthly budget reports and work with the nursing leadership team to enhance our efficiency and meet target goals.
- Collaborate with Division and Medical Directors to advocate for process improvements and program development.
- Oversee clinical education activities for unit staff.
- Evaluate patient and staff satisfaction and facilitate development of strategies to enhance the patient, family, and staff experience.

UNIVERSITY OF IOWA CHILDREN'S HOSPITAL

Iowa City, IA

Assistant Nurse Manager, Pediatric Intensive Care Unit

04/2011 to 01/2018

- Assist in management of the daily operations on the unit.
- Provide leadership and support when working with the multi-disciplinary team to continue improving and maintaining the delivery of high quality and safe care to the pediatric critically ill patient population.
- Participate in the assessment and evaluation of nursing care requirements.
- Assist in the development, revision, implementation, and evaluation of standards of care for the pediatric patient population.
- Assess resources needed to provide safe patient care and recommend changes in staffing based on unit needs.
- Provide feedback and support to staff nurses to assist with performance improvement.
- Perform interviewing, staff selection and orientation education to new staff members.

UNIVERSITY OF IOWA CHILDREN'S HOSPITAL

Iowa City, IA

Registered Nurse, Pediatric Intensive Care Unit

08/2005 to 04/2011

- Provide nursing care for critically ill patients ranging in age from infant to adolescent.
- Manage post-operative care for patients following various procedures including cardiothoracic, neurosurgical, orthopedic, otolaryngologic, transplant, and trauma.
- Experience with therapies including continuous renal replacement therapy, extra-corporeal membrane oxygenation, left ventricular assist device, conventional and high-frequency ventilation.
- Communicate effectively and efficiently with the interdisciplinary healthcare team.

- Fulfill charge nurse role when assigned; Manage nurse staffing and patient admissions, transfers, and discharges for unit on a shift-by-shift basis.
- Provide leadership to peers in the charge nurse role and as a preceptor for new staff nurses and students.

EDUCATION AND TRAINING

MASTER OF SCIENCE: NURSING LEADERSHIP AND ADMINISTRATION 12/2019
Capella University, Minneapolis, MN

BACHELOR OF SCIENCE: NURSING 05/2005
University of Iowa, Iowa City, IA

ACTIVITIES AND HONORS

100 Great Iowa Nurse, 2021
AACN Beacon Gold Award for Excellence – PICU, 2020
Member, American Association of Critical Care Nurses

CERTIFICATIONS

Registered Nurse, State of Iowa
Critical Care Registered Nurse Certification
Pediatric Advanced Life Support Instructor
Basic Life Support for Healthcare Provider

Emily A. Spellman, MSN, RNC-NIC

Phone: 319-541-2063 • E-Mail: emily-wilson@uiowa.edu

Career Objective

I am an expert registered nurse with prolific clinical experience in neonatal intensive care and a passion for leadership and education

Experience

University of Iowa Stead Family Children's Hospital

1997 – Present

Staff Nurse

July 1997 – August 2012

Intermediate Care NICU

July 1997 – October 2002

Provided expert care to premature and ill newborn infants from birth through discharge. Facilitated family-centered care and provided education to families regarding the care of their newborn. Served as a mentor and preceptor for newly hired nurses and nursing students.

NICU Float Nurse

October 2002 – April 2007

Demonstrated flexibility and adaptability with the ability to effectively provide care in all NICU bays.

NICU Bay 1 Designated Charge Nurse

April 2007 – August 2012

Provided leadership and guidance on the night shift. Facilitated admissions and patient flow in and out of the unit. Worked closely with medical staff and nursing supervisors to ensure that safe, quality care is provided to the patients and families. Provided bedside and delivery room resuscitation care to ill and premature infants. Served as a role model to fellow nurses by demonstrating use of hospital policies and standards of practice. Participated in unit committees and quality assurance and improvement projects.

Assistant Nurse Manager, NICU

August 2012 – March 2014

Interim Nurse Manager, NICU Bay 1

March 2014 – January 2015

Provided leadership and support to staff nurses while sustaining day-to-day activities in NICU. Maintained bedside nursing skills and expertise in order to care for critically ill infants. Advocate for change and institute best practices in order to maintain quality and safe care. Collaborate and participate in multidisciplinary quality improvement projects. Encourage and facilitate shared governance. Maintained responsibility for budget and resource utilization as well as ensure patient and family satisfaction. Planned and implemented orientation for new staff. Provided on-going education and competencies to staff nurses.

Nursing Practice Leader, NICU

January 2015 – August 2019

Mentor and educate newly hired NICU staff nurses. Supervise the orientation process and provide education and support to preceptors. Implement evidence-based practice in the NICU setting through quality improvement and ensured adherence to policies and procedures in nursing practice. Effectively lead and participate in committees on the unit and divisional level. Provide on-going unit-specific education. Oversee implementation and provide support and education for new products and current practice changes using evidence-based practice. Lead interdisciplinary simulation activities. Maintain bedside nursing skills to care for infants and remain an expert clinician.

Associate Director, Neonatal Services

August 2019 – Present

Oversee and lead nursing care services for Level IV Neonatal Intensive Care Unit. Collaborate with interdisciplinary services to provide efficient, quality care while supporting patients and families. Responsible for process improvement, clinical outcomes, budget management and staff development.

Along with the Emergency Department Associate Director, oversee and lead the neonatal/pediatric transport program which provides safe, emergent air and ground transport to UIHC from outlying hospitals.

Plan, lead and implement simulation and education activities and Neonatal Resuscitation Program (NRP) for NICU staff from all disciplines. Write and obtain grant funding to support this program. Manage equipment and supplies for simulation.

Education

The University of Iowa

Bachelor of Science in Nursing

May 1997

The University of Iowa

Master of Science in Nursing

December 2013

Aspen University

Doctor of Nursing Practice

In Progress

Anticipated graduation January 2024

Professional Development

Registered Nurse, State of Iowa	1997 – present
NCC Certified: Neonatal Nursing	2008 – present
Instructor, Neonatal Resuscitation Program	2007 - present
Instructor, STABLE Program	2007 – present
Member, American Organization for Nursing Leadership	Current
Member, Iowa Organization for Nursing Leadership	Current
Member, Sigma Theta Tau International Gamma Chapter	Current
Member, National Association of Neonatal Nurses	Current
Board President, Iowa Association of Neonatal Nurses	2021-2023
Preceptor, University of Iowa College of Nursing Honor Student	Fall Semester 2013
Mentor and Preceptor, Chamberlain University MSN student	Fall Semester 2016

Preceptor, University of Iowa College of Nursing RN to BSN Student	Spring 2017
Awarded 100 Iowa Great Nurses	2018
CAPE Simulation program (Center for Advanced Pediatric and Perinatal Education)	January 2019
UIHC Pay it Forward Award	November 2020
Trauma Informed Professional Certification	July 2022
Preceptor, University of Iowa College of Nursing DNP Student	Fall 2022

Committee and Project Involvement

Co-chairperson, Children's Hospital Transition Education Planning Committee	January 2016 – February 2017
Member, University of Iowa Stead Family Children's Hospital Quality and Safety Council	2014 – present
Chairperson, UIHC Children's and Women's Services Staff Education Committee	2012 – 2019
Member, University of Iowa Children's Hospital Family Advisory Council	2013 – 2018
Member and Small Group Facilitator, University of Iowa Department of Nursing Nurse Residency Board	2015 - 2019
Member, Iowa Neonatal Quality Collaborative	2017 - present
UIHC Department of Nursing Professional Recognition Program Board	2018 - 2020

Presentations

Poster Presentation, <i>Improving Communication and Handoff between the OR and NICU</i> American Nurses Association Annual Conference Iowa Association of Nurse Leaders	March 2016 May 2016
Elgin, T., Spellman, E., Thomas, B., Rabe, G., Barlow, P., Colaizy, T. [Poster]. <i>Simulation of the Neonatal Golden Hour</i> University of Iowa Graduate Medical Education Leadership Symposium	2018

- Spellman, E., & Heinz, Michele. [Poster]. *Improving Admission Temperatures in the Neonatal Intensive Care Unit* UIHC Quality and Safety Symposium November 2018
- Elgin, T.G., Spellman, E., Barlow, P., Schmelzel, M., Colaizy, T., Rabe, G. [Poster]. *Multidisciplinary simulation of the neonatal golden hour improves very low birth weight infant admission temperatures* Midwest Society for Pediatric Research Conference October 2019
- Elgin, T.G., Spellman, E., Barlow, P., Schmelzel, M., Colaizy, T., Rabe, G. [Poster]. *Multidisciplinary Simulation of the Neonatal Golden Hour Improves Very Low Birth Weight Infant Admission Temperatures* International Pediatric Simulation Symposia October 2020
- Lam, F., & Spellman, E. [Webinar presentation] *Call to Action: Experience Adopting the ENFit System to Guard Against Accidental Tubing Misconnections* Institute for Safe Medication Practices February 24, 2021
- Spellman, E., & Elgin, T. *Interprofessional Simulation to Improve Admission Temperatures for Very Low Birthweight Infants.* [Poster]. National Association of Neonatal Nurses Annual Conference September 2021
- Spellman, E., & Horak, T. *Saving Tiny Babies: Perinatal and Neonatal Collaboration to Optimize Outcomes in the ELBW Population* [Poster] Association of Women's Health, Obstetric and Neonatal Nurses Annual Conference October 2021
- Spellman, E., & Elgin, T. [Presentation]. *Running an Effective Mock Code Using Simulation Principles* University of Iowa Stead Family Children's Hospital Annual Conference October 5, 2021
- Elgin, T., Spellman, E., & Wong., S. *Utilizing an Intensive Training Program to Improve Neonatal-Pediatric Transport Intubation Success.* [Poster]. American Academy of Pediatrics National Conference October 2021

Publications

- Lam, F., Steig, A., Spellman, E., & Schantz, A. (2020). Lessons learned in switching to ENfit. *Pharmacy Purchasing & Products*, 17(12), 18.
- Billa, R., Byrne, D., Barnard, C., Schmelzel, M., Spellman, E., Segar, J.L., Tomasson, M.H., Dagle, J.M., Bates, M.L., & Elgin, T.G. (2021). The use of simulated research rehearsals to address barriers to cardiopulmonary physiology research in the neonatal intensive care unit. *Human Factors in Healthcare*, 1, 1-7.
<https://doi.org/10.1016/j.hfh.2022.100007>.

Elgin, T.R., Spellman, E., Schmelzel, M.L., Colaizy, T.T., Rabe, G., & O'Connor, P. (2022). The introduction of a simulated thermoregulation intervention to improve very low birth weight infant initial admission temperatures in a neonatal intensive care unit. *International Journal of Healthcare Simulation-Advances in Theory and Practice* 1(3), 47-55. <https://ijohs.com/article/doi/10.54531/DRKQ7209>.

Grants

Elgin, T., & Spellman, E. Neonatal and Pediatric Simulation Support, Stead Leadership Grant, University of Iowa Stead Family Children's Hospital, 2019

Elgin, T., & Spellman, E. Neonatal and Pediatric Simulation Support, Stead Leadership Grant, University of Iowa Stead Family Children's Hospital, 2020

Elgin, T., & Spellman, E. Neonatal and Pediatric Simulation Support, Stead Leadership Grant, University of Iowa Stead Family Children's Hospital, 2021

Elgin, T., & Spellman, E. Neonatal and Pediatric Simulation Support, Stead Leadership Grant, University of Iowa Stead Family Children's Hospital, 2022

Elgin, T., Stewart, S., Colaizy, T., Santillan, M., Hanrahan, K., Spellman, E., & Meyer, J. Savvy Ferentz Grant Award. *Design, Development and Beta Testing of Web-based Premature Infant Resuscitation Navigation Application to Inform Mothers' Experience Prior to Resuscitation in the Delivery Room*. September 2020.